



**SOUTH AFRICAN COUNCIL  
FOR THE  
LANDSCAPE ARCHITECTURAL  
PROFESSION**

Lourie Place, 2nd Floor, Hillcrest Office Park,  
200 Lynnwood Road, Hillcrest, Pretoria, 0083  
www.saclap.org.za  
Tel: 087 980 9846

*The South African Council for the Landscape Architectural Profession in line with Section 12 (1) of the Landscape Architectural Profession Act, (Act No. 45 of 2000), must determine and prescribe the fees and charges applicable for the SACLAP financial year 2024/2025 as detailed below for **FinCom Approval and Recommendation**.*

**2024-2025 RATES TABLE FOR COUNCIL APPROVAL**

	DESCRIPTION	RATE 2024
<b>1</b>	<b>ADMINISTRATION FEES</b>	
1,1	Applicable to all registration applications	R1 400
1,2	Registration Fee payable upon registration	R2 000
1,3	Re - Registration Fee payable upon registration	R3 900
1,4	Annual payment fee arrangement	R600
<b>2</b>	<b>SACLAP ANNUAL FEES FOR CANDIDATES</b>	
	<b>All candidates need to be registered with the Council for a minimum period of 24 months. Fees are payable annually on 1 April.</b>	
2,1	Candidate Landscape Architect & Candidate Landscape Manager	R1 900
2,2	Candidate Senior Landscape Architectural Technologist & Candidate Senior Technologist	R1 800
2,3	Candidate Landscape Architectural Technologist & Candidate Technologist	R1 700
2,4	Candidate Landscape Architectural Technician & Candidate Technician	R1 600
<b>3</b>	<b>WORKSHOPS/WEBINARS</b>	
3,1	Candidate Compulsory Workshop	R1 830
3,2	SACLAP CPD related Workshops/Webinars (One Day)	R1 900
<b>4</b>	<b>SACLAP PROFESSIONAL REGISTRATION ASSESSMENT PROCESS (PRAP)</b>	
4,1	Rate is applicable per section of the assessment for all Candidates undertaking the PRAP.	R1 300
<b>5</b>	<b>SACLAP PROFESSIONAL REGISTRATION ASSESSMENT PROCESS (PRAP) RE-MARK</b>	
5,1	The following re-mark rate is applicable should the candidate wish to have a section re-marked.	R2 300
<b>6</b>	<b>RECOGNITION OF PRIOR LEARNING PROCESS FOR THE LANDSCAPE PROFESSIONS</b>	
6,1	Application by an individual to upgrade as set out in Registration Policy Document (applicable to all categories)	R5 000
6,2	Application by an individual with SACLAP accredited qualifications for a review based on the criteria set out in the Registration Policy Document	R7 500
6,3	Application by an individual for a review based on accredited qualifications obtained more than 10 years ago as set out in Registration Policy Document	R7 500
6,4	Application by an individual with non SACLAP accredited or foreign qualifications as set out in Registration Policy Document	R8 100
6,5	All appeal process related to Registration by Review	R6 200
6,6	Special Dispensation Assessment Fee	R4 200
6,7	Special Dispensation Interview Fee	R3 500
<b>7</b>	<b>SACLAP ANNUAL FEES FOR PROFESSIONALS</b>	
7,1	Professional Landscape Architect & Professional Landscape Manager	R5 600
7,2	Professional Senior Landscape Architectural Technologist & Professional Senior Technologist	R5 000
7,3	Professional Landscape Architectural Technologist & Professional Technologist	R3 800
7,4	Professional Landscape Architectural Technician & Professional Technician	R3 400
<b>8</b>	<b>LATE PAYMENT ADMINISTRATION FEES</b>	

8,1	Applicable to the first 30 days (i.e. 60 - 90 days) after the initial 60 days term of payment of professional registration rates, as stated in the Act has not been made. This is applicable unless alternative	R1 900
8,2	Applicable to the second 30 days (i.e. 90-120 days) after the initial 60 days term of payment of professional registration rates, as stated in the Act has not been made. This is applicable unless alternative arrangements have been made with the Registrar. Interest may be charged thereafter.	R2 500
<b>9</b>	<b>SPECIAL LEVIES</b>	
9,1	CBE Levy(Candidates)	R21
9,2	CBE Levy(Professionals)	R42
9,3	Education Fund(Professionals)	R200
<b>10</b>	<b>MISCELLANEOUS</b>	
10,1	PrivySeal Certificate	R300
10,2	Request for Electronic Certificate URL	R480
10,3	Letter of Good Standing (7 working days)	R800
10,4	Letter of Good Standing (4 working days)	R1 200
10,5	Letter of Good Standing (2 working days)	R1 800
10,6	Voluntary Association intial application for recognition	R7 400
10,7	Voluntary Association (renewal after 5 years)	R3 200
10,8	Voluntary Association (annual administration fee)	R2 100
10,9	CPD annual submission fee	R350
10.10	CPD Extension Application Fee	R1 900
10.11	CPD Annual exemption application fee	R2 800
10.12	CPD Validation fee (per day) valid for 2 years	R7 400
10.13	Programme Accreditation Sustainability Fee	R51 100
<p>The Registrar  South African Council for the Landscape Architectural Profession  2nd Floor, Lourie Place, Hillcrest Office Park,  200 Lynnwood Road,  Hillcrest, Pretoria, 0083  <a href="mailto:registrar@saclap.org.za">registrar@saclap.org.za</a></p>		