



SACLAP
SOUTH AFRICAN COUNCIL FOR THE
LANDSCAPE ARCHITECTURAL PROFESSION
 REGISTRATION EXAMINATION
PART / SECTION 1: PROFESSIONAL PRACTICE

MARCH 2006

No	Question	Points
1	Professional Practice	
1.1	You are asked to prepare a fee proposal letter for a project involving the development of a Public Open Space in an urban area. You are tasked to work on both the overall planning and final design of the above mentioned project, including construction using a Public Tender Process. Prepare your letter in point form	12 x 0,25 = 3
1.2	The above mentioned project requires the services of some specialists and sub-consultants to deal with minor building works and a proposal car park, and the project construction needs to comply with the Occupational Health and Safety Act (85 of 1993). List the professionals, their services to be rendered, and method of appointment that you would recommend to your client.	12 x 0,25 = 3
2.	Project Management	
2.1	Draft a programme, in tabulated format, for the design, implementation and one years horticultural maintenance for the landscaped area of an Office Park with a landscape value of R1 million. Indicate critical paths, milestones & cash flow.	24 x 0,25 = 6
3.	Contract Management	
3.1	There are various implications of the Occupational Health and Safety Act (85 of 1993) on a Landscape contract? Name 4 requirements under the contract & name 5 practical examples of site requirements.	9 x 0,3 = 3
3.2	What methods and specifications are used to ensure quality control in terms of contract implementation for plant material & irrigation installation? Explain the alternatives which would be acceptable if for some reason specified materials are not available and give 2 examples of how you would instruct the contractor?	12 x 0,25 = 3
4.	Office Management	
4.1	List the key items which are necessary to manage a Landscape Architect's practice effectively.	9 x 0,3 = 3
4.2	List other proposals which will ensure staff commitment and growth of the Landscape Architect's practice.	9 x 0,3 = 3

5.	Office Administration	
5.1	List at least 12 activities which would be essential to run a large multidisciplinary practice (landscape design and environmental). Indicate which staff would be responsible for each activity.	12 x 0,25 = 3
5.2	What are the specific requirements and implications to communication in terms of : a. staff management/employment b. contract management (discussion between Contractor and Landscape Architect on site and follow up) c. client and Landscape architect relationship	6 x 0,5 = 3
	TOTAL	30